



RITSUMEIKAN ASIA PACIFIC UNIVERSITY

STUDENT EXCHANGE PROGRAM
FALL 2025 INFORMATION SHEET

WHY APU?



Dual Language Education at one of Japan's Top Global Universities

- ✓ About 90% of all courses at APU are held in both English and Japanese.



One-of-a-Kind Education

- ✓ Lectures that Emphasize Discussion and Practice
- ✓ Students Learn from Each Other on the World Stage



Study in Three Distinctive Colleges

- ✓ The only college in Japan offering Sustainability and Tourism Studies.
- ✓ The other two colleges also offer unique courses!



Colorful Student Life

- ✓ Promoting Learning and International Exchange through Over 100 Extracurricular Organizations!



APU by the Numbers (As of May 1, 2024)

6252
Students

47.6%
International
Students Ratio

37

Alumni
Chapters
(28 countries/
regions)

110

Countries/regions
represented on
campus

168

Countries/regions
represented since
opening

45%
International
Faculty Ratio

486

Partner
Universities

CONTACT INFORMATION

Inbound Exchange
inbound@apu.ac.jp

Outbound Exchange
outbound@apu.ac.jp

Partnerships
partners@apu.ac.jp



INSTITUTIONAL INFORMATION

With tradition and history, the Ritsumeikan Trust opened APU in April 2000 as the first genuine international university in Japan.

The APU campus is a truly multicultural and multilingual environment with nearly half of the student population made up of international students from around the world and an equally diverse faculty.

Our campus is in Beppu City, which is located in the southern part of Japan and is one of the country's most famous hot spring resorts, attracting tourists from Japan and abroad.

Address	1-1 Jumonjibaru, Beppu, Oita 874-8577 Japan
TEL	+81-977-78-1101
Official Website	Home Page
Incoming Exchange Website	Exchange Program



NOMINATION AND APPLICATION REQUIREMENTS

Nomination Requirements:

Nominees must meet these criteria at the time of nomination.

- Nominees must have completed at least one semester of study at their host university. Also the official grades from previous semesters at the home university must be available at the time of nomination to confirm if nominees meet the GPA requirement.
- Nominees must have a minimum GPA of 2.00 on a 4.00 scale.
- Nominees must be in the undergraduate level of study or in the equivalent level of study at their home university.
- Nominees whose first language is not English or Japanese must meet the language requirements below.

Application Requirements:

Applicants must meet these criteria at the time of application.

- Applicants must be enrolled in a partner university overseas and must have completed at least 1 semester at their home university.
- Applicants must be nominated officially by their home university.
- Applicants must have a minimum GPA of 2.00 on a 4.00 scale.
- Applicants whose first language is not English or Japanese must meet the language requirements below.

Language Requirements:

For English-Basis Students

TOEFL®iBT	79
IELTS	6.0
TOEIC® L&R Test	780
PTE Academic	50
Cambridge English FCE	Grade B

For Japanese-Basis Students

JLPT Level N1	100 Points
JLPT Level N2	135 Points
EJU-Japanese	250 Points *Not including the writing section

NOMINATION AND APPLICATION DEADLINES



	Nomination Deadline	Application Deadline
Spring Semester	October 1	October 22
Fall Semester	April 1	April 22

NOMINATION AND APPLICATION PROCESS

Nomination Procedures for Partner Universities

STEP 1

Nominate your student(s) using our online platform.

*We send the nomination link to our partner universities in July for spring enrollment and in December for fall enrollment.

STEP 2

Send their Official Academic Transcript and Certificate of Enrollment to inbound@apu.ac.jp

STEP 3

Share our application link with your students and inform them to start their applications

*We will begin contacting your students after the nomination deadline.

Application Procedures for Nominated Students

STEP 1

Go to the website and carefully read the information from Step 1 through Step 4.

WEBSITE



STEP 2

Prepare the required documents before starting the online application.

STEP 3

Submit your online application

STEP 4

Submit documents (a), (b), (c), and (d) to inbound@apu.ac.jp

*Please refer to the website about the details of language proficiency

WITHDRAWAL AND CANCELLATION POLICY

If applicants wish to withdraw their application to the exchange program, the student exchange program coordinator at their home university must contact us by email and give us official notice of the cancellation by the below deadlines.

Deadline for Admission Withdrawal (Japan Time)

Spring Semester Enrollees	March 31
Fall Semester Enrollees	September 20

Refundable and Non-refundable Items

Items	Refundable/ Non-refundable
Moving-in Fee ^{*2}	Non-Refundable
Accommodation Fee ^{*1}	Refundable
Student's Comprehensive Renters Insurance ^{*3}	Non-Refundable
Administration Fee ^{*2}	Non-Refundable

Note:

***1 A full refund is possible if the applicant applies to withdraw before the deadline for admission withdrawal. The service fee associated with the refund will be borne by the applicant.**

***2 Non-refundable, regardless of deadline for admission withdrawal.**

***3 Refund is possible if the applicant applies for the withdrawal before purchase by APU.**

Spring Semester:

Airport Pick-up and Dormitory Check-in	Mid March
Mandatory Orientation	Mid March - End of March
School Term including Exam Period	April - Early August
Term Breaks	Quarter Break: Late May Summer Break: 2 months from early Aug

Fall Semester:

Airport Pick-up and Dormitory Check-in	Mid September
Mandatory Orientation	Mid Sept. - End of Sept.
School Term including Exam Period	October - Early February
Term Breaks	Quarter Break: Late November Winter Break: Late Dec. - Early Jan. Spring Break: Early Feb. - Mar.

Please check the web site for the specific dates of the semester.



Overview of the Academic Year:

Spring Semester			Fall Semester		
April-May	June-July	August	Oct.-Nov.	Dec.-Jan.	February
Semester-long		Summer Session (1 week)	Semester-long		Winter Session (1 week)
Quarter-long 1st Quarter	Quarter-long 2nd Quarter		Quarter-long 1st Quarter	Quarter-long 2nd Quarter	

APU operates on a semester system made up of two quarters. Courses are taught on either a semester or quarter basis, but the total number of classes is the same.

ACADEMIC PROGRAM GUIDE



Level of Study	Undergraduate Only
Language Instruction	English or Japanese
College Choice	<ul style="list-style-type: none"> College of Asia Pacific Studies (APS) College of International Management (APM) College of Sustainability and Tourism (ST) <p>Students must choose either one college they would like to enroll in. It is advised that students choose a college that is similar to their program at their home university. Please refer to the following page for the characteristics of each college.</p>



ST

College of Sustainability and Tourism

In ST, you will study the formation of sustainable societies through environmental resource management and sustainable tourism. One of the few university programs of its kind, we help students to become scholar-practitioners, who employ innovative research to solve real-world issues. Our faculty members are specialists in environment, development, tourism, entrepreneurship, and ICT, and are active on the global stage through contributions to academic journals and international organizations.



APM

College of International Management

At APM, you will study business in an environment of unparalleled diversity that offers unique opportunities for both professional and personal growth. Well-rounded and specialized knowledge in business is only the tip of the iceberg - APM students cultivate leadership, entrepreneurship, and global skills while developing appreciation for diversity and inclusion by tackling business, environmental, and societal challenges together with people across the globe.



APS

College of Asia Pacific Studies

At APS, we challenge you to tackle a vast array of global issues and develop new ways of thinking to face these obstacles head-on. You will gain a broad understanding of the political systems, economies, societies, and cultures of the Asia Pacific region while gathering relevant skills in language and information technology. APS prepares students for a wide variety of careers in government, international organizations, media, and multinational corporations.

ST

ST offers the Specialized Subject Groups Comprised of the following Nine Concentration of Expertise



ENVIRONMENTAL
STUDIES



RESOURCE
MANAGEMENT



INTERNATIONAL
DEVELOPMENT



TOURISM
STUDIES



HOSPITALITY
OPERATION



TOURISM INDUSTRY
OPERATIONS



REGIONAL
DEVELOPMENT



SOCIAL
ENTREPRENEURSHIP



DATA SCIENCE &
INFORMATION
SYSTEM

APM

APM offers the Major Courses Related to the Following Areas of Study



STRATEGIC
MANAGEMENT AND
LEADERSHIP



MARKETING



ACCOUNTING AND
FINANCE



ENTREPRENEURSHIP
AND OPERATIONS
MANAGEMENT

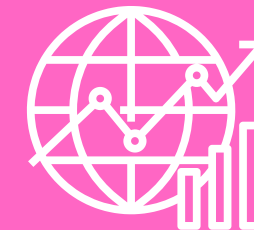
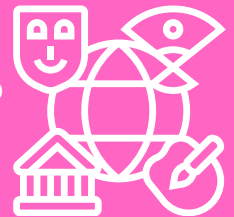
APS

APS offers the Major Courses Related to the Following Areas of Study



INTERNATIONAL
RELATIONS

CULTURE, SOCIETY, AND
MEDIA



GLOBAL ECONOMY

COURSE GUIDE

Course List	<p>General course list is available to download as reference. The finalized course list will be released in March for Spring Semester, and September for Fall Semester. We cannot confirm which courses are offered and held in English or Japanese any earlier. Please also confirm to the courses restricted to exchange students.</p>													
Number of Classes Hours per Week per Course	<table><tr><th>Type of courses</th><th>Term</th><th>No of class per week</th><th>Class hour per class</th></tr><tr><td>Language courses</td><td>Semester</td><td>4 times</td><td rowspan="3">100 minutes</td></tr><tr><td rowspan="2">Major and Liberal Arts courses</td><td>Semester</td><td>Once</td></tr><tr><td>Quarter</td><td>Twice</td></tr></table>	Type of courses	Term	No of class per week	Class hour per class	Language courses	Semester	4 times	100 minutes	Major and Liberal Arts courses	Semester	Once	Quarter	Twice
Type of courses	Term	No of class per week	Class hour per class											
Language courses	Semester	4 times	100 minutes											
Major and Liberal Arts courses	Semester	Once												
	Quarter	Twice												
Language Courses	<p>APU offers language courses such as Japanese and AP languages (Chinese, Korean, Malay/Indonesian, Vietnamese and Spanish) for exchange students. Please also check the website regarding the restrictions. Language courses are not mandatory for exchange students.</p>													
Credit System	<p>1 major or liberal arts course = 2 credits 1 language course = 2 or 4 credits depending on the course</p>													
Required Number of Credits per Semester	<p>Minimum: 14 credits in one semester (10 hours of classes per week) Maximum: No Limit (APU’s degree-seeking students usually register 18~20 credits per semester)</p>													
Course Registration	<p>Registration is all on-line and is held after students attend the orientation (spaces per class are limited)</p>													

GRADING SYSTEM

Grading System	<p>A+: 100 – 90%</p> <p>A: 89 – 80%</p> <p>B: 79 – 70%</p> <p>C: 69 – 60%</p> <p>F: Fail</p>	
Grade Release	<ul style="list-style-type: none"> • Spring Semester: Late August • Fall Semester: Early March 	
Official Academic Transcript	<p>Transcripts will be issued after the following dates:</p> <ul style="list-style-type: none"> • Spring Semester: Early October • Fall Semester: Early April <p>*We cannot issue transcripts earlier under any circumstances.</p>	

HOUSING AND LIVING EXPENSES

APU provides off-campus housings for all exchange students. There is no other housing options available. Students must choose one of the below option at the time of applications.

AP House 3



AP House 4



Program Term	1 Semester	2 Semesters
AP house 3	Approx. 230,000JPY	Approx. 400,000JPY
AP house 4	Approx. 300,000JPY	Approx. 600,000JPY

- Rent, Utility fees, non-refundable moving fee and Bedding/Linen fee are included.
- Students will be asked to pay fees for the entire period of their stay at APU prior to arrival.
- Invoice will be sent upon admission approval (Payment method: bank wire transfer only)
- No meal plan is available.
- Other accommodation options are not available for exchange students.

Exchange students are offered furnished single rooms. Please check the [website](#) for the details on each facility.

Living Expenses:

Program Term	1 Semester	2 Semesters
Compulsory Insurance	Approx. 14,000JPY	Approx. 26,000JPY
Transportation	Approx. 50,000JPY	Approx. 100,000JPY

Food	30,000~50,000JPY/Month
Academic Expenses	10,000~20,000JPY/Semester



Visa:

All students are responsible for getting a Student Visa prior to entering Japan.

After students are accepted, APU will apply for a Certificate of Eligibility (CoE) on behalf of the student. Once the CoE is issued by the Immigration Bureau (Japan) , APU sends it to the students. Students may apply for their student visa at the closest Japanese Embassy prior to arrival in Japan.

All one semester exchange students will be given a 1 year student visa even if the study period is for 1 semester only. For one year exchange students, a 1 year and 3 months visa will be given. Students are strictly required to leave Japan after the completion of their intended study period at APU.

Driving:

Exchange students are not allowed to drive or buy motor vehicles including motorbikes during their study abroad program at APU.

Employment:

Part-time jobs are sometimes available within the university and in the city. For students who wish to work off-campus, they have to look for part-time jobs by themselves and Japanese proficiency is oftentimes required.

Employment Regulations:

Students are required to file for a "Work Permit" to the Immigration Bureau before getting a job and participate in activities other than studying. This form is available at the Student Office (APU). Students can apply for a Work Permit after receiving their Residence Card. It may take about two weeks.

Buddy System:

APU BUDDY is an APU student organization that helps you get started smoothly in your life at APU and in Beppu. APU BUDDY also plans and organizes events for you to get to know each other. Exchange students can sign up for the APU BUDDY after their admissions to APU is officially accepted.