THE UNIVERSITY OF HONG KONG

HKU Visiting Programme – Payment Instructions for Application Fee

1. The application fee is HK$350 *(non-refundable)*.

2. Methods of Payment:

    Local applicants residing in Hong Kong:

    (a) ATM (Automatic Teller Machine)* *or*

    (b) Internet banking* *or*

    (c) Credit Card: Please complete the form below. You have to upload the completed form **with a scan copy of the front of the credit card** to your online application.

    *Please read the instructions on P.2. You are strongly advised to retain the original receipt as proof of payment of the application fee.

    Overseas applicants:

    (d) Bank draft: Please submit a bank draft (in Hong Kong Dollars) drawn on a bank in Hong Kong and made payable to "The University of Hong Kong". *or*

    (a) Credit Card: Please complete the form below. You have to upload the completed form **with a scan copy of the front of the credit card** to your online application.

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CREDIT CARD PAYMENT

Full name of applicant *(as given on the online application form)*: _____

Credit Card *(Please tick)*	☐ VISA ☐ MasterCard
Name printed on credit card *(BLOCK LETTERS)*	
Card Number	☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐ - ☐☐☐☐
Expiry Date	☐☐ / ☐☐ *(Month/Year)*

To the Registrar:

I hereby authorize The University of Hong Kong to charge HK$350 to the above credit card account to cover the application fee for admission as a visiting student.

Signature of credit card holder:_____Date: _____
(Please use authorized signature as on your credit card)

Methods of Payment *(for Local Applicants only)*

Payment method	Procedures	Receipt to be uploaded to your online application
ATM (Automatic Teller Machine)	1) Locate an ATM with 'Bill Payment' function 2) Select "Bill Payment"➜"Education"➜"The University of Hong Kong" *(Please do not use the account transfer function for payment)* 3) Enter Bill Type: "06" Other Fees 4) Enter 14-digit Bill Account Number: "Your University Number (10 digits)" plus a 4-digit suffix "4002" (If you have forgotten your University Number, please use "2099999983" in lieu) 5) Enter amount of payment: HK$350	Original ATM customer advice
Internet banking	1) Logon to any of the following websites: HSBC <http://www.hsbc.com.hk> Hang Seng Bank <http://www.hangseng.com> JETCO <http://www.jetco.com.hk> BEA <http://www.hkbea.com.hk> 2) Make bill payment by choosing the following function: *(Please do not use the account transfer function for payment)* HSBC: View and Pay Bills Hang Seng Bank: View and Pay Bills JETCO: JET Payment BEA: Bill Payment / CyberPayment / JET Payment 3) Select "The University of Hong Kong" as the merchant for payment 4) Enter Bill Type: "06" Other Fees 5) Enter 14-digit Bill Account Number: "Your University Number (10 digits)" plus a 4-digit suffix "4002" (If you have forgotten your University Number, please use "2099999983" in lieu) 6) Enter amount of payment: HK$350	The bank's acknowledgement statement which contains the payment reference number