Virtual Pre-departure Briefing

1. Make sure your Zoom app is most updated (version 5.3.0 or higher)

2. Rename yourself: 
<[Region]-[Name]>

Region:
- Asia and Oceania
- North and South America
- Europe
- U.K. & South Africa
Overview

Exchange Programmes

- HKU Worldwide Student Exchange Programme
- Faculty-level Exchange Programme
- Careful considerations by the University
- Excited to resume normal
Before you go...
Before you go...

Academic

At HKU – through your Faculty

✔️ Apply pre-approval for selected courses – credit transfer
✔️ Apply Leave of Absence

➢ Only Pass/Fail grades
Credit Transfer

Before departure, students should seek for pre-approval of courses for credit transfer according to the Faculty’s regulation. Consult Head of Department or Departmental Course Selection Adviser on the credit transfer application.

Students are advised to do the comprehensive research to identify the most suitable courses especially the required courses. To achieve this, you could map and do comparisons on the course offerings between HKU and the host institution. During the process, we ask students to be as flexible as possible because the arrangement of each institution may vary.

To facilitate the credit transfer, you are recommended to save the course materials during the study abroad programme. In this way, the Faculty could refer to the materials carefully and decide which courses are transferrable. The actual transfer of credits happens after you have returned to HKU. The Faculty has the final authority to decide the number of courses and credits taken at the host university to be transferred back to HKU towards your degree.

Please note that the pre-approval of courses and credit transfer arrangement of each Faculty may vary so please follow the page below for more information.

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<th>Website</th>
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<th>Course Equivalency List</th>
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<td>Application</td>
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<tr>
<td>Faculty of Arts</td>
<td>Application</td>
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<tr>
<td>Faculty of Business and Economics</td>
<td>Application</td>
<td>Course Details (For reference only)</td>
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<td>Faculty of Dentistry</td>
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<td>Faculty of Social Sciences</td>
<td>Application</td>
<td>Course Details (For reference only)</td>
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Leave of Absence

Students are required to apply for the leave of absence for the exchange semester (Fall and/or Spring). Please complete "Leave of Absence" application before departure. In the application, you have to explain clearly which programme you participate in and attach relevant supporting documents.
Before you go...

Financial

Arrange your financial matters

☑ HKU composition fee payment (before departure)

☑ Input local bank account details on HKU Portal for receiving scholarship and refund of deposit

☑ Successful applicants will receive scholarships by in Mar/Apr 2022

☑ Only notional amount; not your major funding source

☑ Stay tuned to the email from IAO / Faculty Office / other HKU units

☑ Enough cash for travelling abroad
Financial commitment

- Observe conditions and refund policy of flight tickets, housing, and any other arrangements
- Keep all related documents such as receipts and transaction records
Before you go...

Immigration

**Visa**
- Apply for a passport / check its validity
- Apply for visa (if applicable)
  - Check website of host university and Consulate General of host country

**Entry and Exit**
- Check immigration authorities for entry and exit policy and requirement
Before you go...

Vaccination

• Please make sure you are aware whether you need to be fully vaccinated against COVID-19 in order to enter the host country

• Take note of the type of accepted vaccines

Quarantine

• Read carefully information related to COVID-19 and follow measures and quarantine requirement required by host country / host university

• Eg. COVID-19 test
Before you go...

Insurance

• HKU provides travel insurance only
  • Travelling overseas on academic activities
  • Maximum 180 days (6 months)
  • Certificate of Travel Insurance by email feo_insurance@hku.hk (5 working days)

Additional insurance may be required

Useful contact

• Prepare a list of useful contacts and addresses

• Inter Partner Assistance (IPA) – provides general assistance, local information such as nearby clinic, police station, translation services, or travel advice
Before you go...

- Prepare yourself as an ambassador of HKU and Hong Kong
- You are the representative
- Know HKU and Hong Kong through you – window
Are you ready for the adventure?
Upon arrival…
Upon arrival...

- Update your loved ones
- Update IAO and your host institution
- Get yourself familiarised with the new environment and embrace the new cultures

- Discuss with your Faculty in case there are changes of courses – add/drop
- Submit Confirmation of Arrival to IAO – to fulfil the condition for exchange scholarship

- Social distancing and personal hygiene
- Stay healthy, Work hard and Enjoy!

For any urgent matters and emergency, report to the host university and IAO immediately
Before you leave and upon return...
Before you leave and upon return…

- Settle all the outstanding fees at host institution
- Show your appreciation of your host institution
- Apply the official transcript – for credit transfer and postgraduate studies (if applicable)
- Submit exchange report to IAO
- Receive refund of your exchange deposit
- Join our activities and share your experience with others
Website: intlaffairs.hku.hk
Email: goabroad@hku.hk
1. Make sure your Zoom app is most updated (version 5.3.0 or higher).

2. Click the Breakout Rooms button in your meeting controls and choose your region.

   Region/Programme:
   - Asia and Oceania
   - Europe
   - North and South Americas
   - U.K. and South Africa

3. Cannot see this button:

   Rename yourself and wait. We will assign you in the Region room manually.

4. Join wrong room:

   leave breakout room → return to main session → choose correct room again